

Present:

Councillor Pauleen Grahame (Chair), Cllr Peter Gruen, James Nundy (LCC - South East Area Support Team, minutes), Jean Thacker (resident), Roy Dobson (resident), Bob Lawrence (East Leeds Historical & Archaeology Society), Jacki Lawrence (Crossgates & District Good Neighbours Scheme), Peter Morris (LCC – Highways), Shirley Evison (Devonshire Neighbourhood Watch), Cynthia Mawson (DNW), Dave Coulthard (Crossgates Shopping Centre), Jean Barnbrook (1st Manston Guides), Ann Marie Vella (1st MG), Inspector Nick Smart (West Yorkshire Police), PC Chris Walters (WYP), PCSO Gemma Broadbent (WYP), Paul Spandler (LCC – South & South East Locality Team), Eamonn Judge (Cross Gates Watch Residents Association)

Apologies:

Cllr Suzi Armitage, Sgt Simon Harrison (WYP), Chris Booth (West Yorkshire Fire & Rescue), Carol Macklam (resident), Eileen Sutcliffe (resident), Phillip Marsden (Devonshire Neighbourhood Watch), Simon Norman (LCC – S&SELT), Deeta Tren-Humphries (LCC - Youth Service), Nick Borrás (LCC – Highways)

1.0	Welcome, introductions and apologies	Action
1.1	Cllr Grahame welcomed everyone to the meeting and introductions around the table were made.	
1.2	The above apologies were noted.	
1.3	The meeting took place within the church office area of St Theresa's Complex due to building works in the Crossgates & District Good Neighbours offices.	
2.0	Minutes of the meeting held on 10 October 2012	
2.1	(10.6) 1st Manston Guides The Guides are <i>planning</i> on bungee jumping, parachuting and camping. They are also <i>going</i> to the Wellies and Wrist Band festival.	
2.2	The minutes were otherwise agreed as an accurate record.	
3.0	Matters arising from those minutes	
3.1	(4.1) Proposal for speed cameras on Station Road / Halton Ring Rd <ul style="list-style-type: none"> • Since the last forum, one camera is now in situ and the lines are marked out on both sides of the road however the camera is not yet active • There was an issue with the camera for the southbound lane as the location identified for the installation hadn't been agreed with the shopping centre who owns the land. The issue related to future maintenance of the hedge and is now resolved • JN to ask Nick Borrás to provide an update on this scheme for the next meeting 	NB / JN
3.2	(5.4) Thorpe Park Green Park - public toilets Written update from Tony Stringwell: The change of use proposed by Thorpe Park from solely office accommodation to office with retail etc would negate the need for toilets in the green park as facilities can be directly within	

	Thorpe Park.	
4.0	10 minute open floor	
4.1	None.	
5.0	Austhorpe Lane traffic improvement scheme update – Peter Morris	
5.1	Plans were tabled and PM described the proposed change around the bridge following the completion of Stage 1 and 2 safety audits.	
5.2	The scheme is now out for consultation with local residents, with a closing date for responses of the end of January 2013.	
5.3	If all goes to plan, the works could start at the end of March 2013.	
5.4	It was highlighted that the footpath on the west side of the bridge can not be reinstated.	
5.5	All of the residents who expressed their concerns to LCC have been contacted and are all now happy with the revised proposals.	
6.0	Barnbow Memorial – Cllr Grahame and Bob Lawrence	
6.1	JN tabled a handout of photos he took at the event.	
6.2	Cllr Grahame thanked Kris Nenadic (LCC – Parks & Countryside) and his team for their efforts with the project and also thanked once again Bob and Jacki Lawrence for involving the Forum in this wonderful project.	
6.4	Approximately 150 people attended the ceremony in Manston Park on 4 December 2012.	
6.5	Dedication ceremony highlights: <ul style="list-style-type: none"> • Cllr Grahame and Cllr Wakefield (Leader of the Council) unveiled the memorial and gave speeches • Richard Burgon read a poem • Blessings were read by Churches Together in LS15 • Five local primary schools were represented by 57 children and girls from each school read out the names of the Lassies who lost their lives in the explosions. Certificates were presented to these children. • ELH&AS presented commemorative mugs to the girls who read out the names 	
6.6	Bob, chair of ELH&AS, described how he enjoyed working with inspiring people on the project and was delighted with the finished memorial.	
6.7	Outcomes: <ul style="list-style-type: none"> • Local history is now promoted in the local park via the memorial and two information boards • The history of the event is now part of the curriculum at local schools • There will be a competition in the local schools to design the memorial flower bed and the winning school will hold a trophy for the year. The trophy will be provided by ELH&AS 	

6.8	Cllr Grahame thanked Bob and Jacki for the help from East Leeds History and Archaeological Society.	
7.0	Community Safety – Neighbourhood Policing Team	
7.1	Inspector Smart and members of the NPT presented information for the 92 day period covering October to December, comparing 2012 to the same period in 2011: <ul style="list-style-type: none"> • There were 52 house burglaries committed in this period, with 20 of those occurring in Cross Gates • Attacks on outbuildings (eg sheds) have increased by 10 incidents, thought to be because homes are more secure following target hardening projects • Violent crime is down by three to 14 reports this period - which could be due to public houses have more door staff 	
7.2	There had been several people released from prison over Christmas and prolific burglars had reappeared in the area. After reoffending, ten of them have been arrested again.	
7.3	Attendees were reminded to hide small items in cars eg satnavs.	All
7.4	The Devon pub is still receiving attention from the police.	
7.5	Issues raised from attendees at the meeting: <ul style="list-style-type: none"> • Broken window issue at Sandiford Avenue • What effect has the new Crime Commissioner had so far? <ul style="list-style-type: none"> ○ Still early days ○ Committed to neighbourhood policing and to maintain contact with local communities • Police will call in to see 1st Manston Guides on Thursday as they are still experiencing ASB whilst their sessions are on 	WYP
8.0	Environmental Action update – Paul Spandler	
8.1	Simon Norman is your Community Environmental Support Officer (CESO) and his contact details are: Tel: 07891 278 378 or email simon.norman@leeds.gov.uk	
8.2	Responded to 106 requests for service between 10 October 2012 and 5 January 2013. Issues included: <ul style="list-style-type: none"> • 26 Highways related issues, eg obstructions, damage, overgrown hedges and cars for sale • Cleaned out gullies on Manston Lane and Barwick Road • 14 flytips cleared. Evidence found at one site which the team is investigating • Seven dog fouling complaints, signs have now been placed on Austhorpe Road and Chelsfield Way • Nine complaints of litter on roads or overflowing litter bins • Seven legal notices served and one successful prosecution on a resident of Stanks for flytipping on Manston Lane • Six Waste in Gardens letters issued • Five complaints of fallen leaves that needed sweeping up 	
8.3	Issues raised from residents: <ul style="list-style-type: none"> • Broken glass bottles next to the Cockbeck postbox 	PS

	<ul style="list-style-type: none"> • Lots of litter on Pendas Way / Barwick road – sweeper will be sent • Reports of overflowing sewage covers – residents to phone Yorkshire Water 	PS Residents
8.4	Paul and the team were thanked for their swift response to service requests and request to empty the new bins on the Ring Road, which are being used a lot and another success from the Cross Gates Forum.	
8.5	It was reported that the quality of life for local residents on Kelmscott Lane has greatly improved following the gating of Grafton Villas long footpath.	
9.0	Activities for young people – LCC Youth Service	
9.1	No one in attendance due to staff member being taken ill today.	
10.0	Other updates	
10.1	<p>Cross Gates Christmas lights switch-on event – Cllr Grahame</p> <ul style="list-style-type: none"> • JN tabled a handout of photos from the event • It was noted that the 2012 switch-on was another excellent event • Everyone involved was thanked for their help and support • An estimated 700 people turned out for the show, first illumination of the 20 motifs and firework display • The event closed without incident • Discussions for the 2013 event will take place at a future meeting, hopefully in the spring 	Cllr Grahame
10.2	<p>Lulworth Avenue ginnel – James Nundy</p> <ul style="list-style-type: none"> • JN tabled a handout of before and after photos • You may recall from the last forum that the tarmac was in a dangerous condition. As part of the resurfacing package for Lulworth Avenue, we were able to tag this job onto the scheduled package of carriageway and footpath works • The resurfacing is now complete and looks very smart, however residents highlighted that the walkway is now so flat that the ginnel flooded after the recent heavy rain. JN to raise this issue with Highways to see if anything can be done to aid drainage 	JN
10.3	<p>Austhorpe Rd zebra crossing</p> <ul style="list-style-type: none"> • JN read an update from LCC Highways • No changes are planned as the last safety audits came back ok • Further safety audits will be completed in line with procedure 	
10.4	<p>Crossgates & District Good Neighbours Scheme – Jacki Lawrence</p> <ul style="list-style-type: none"> • The Good Neighbours office is currently being extended. The building works have just started and are scheduled to take four weeks. The 'buy a brick' scheme was hoping to raise £5,000 towards the extension and the current total has just passed £4,500 • A new member of staff has started • 151 people attended a recent lunch at Garforth Hilton • 28 service users attended the Christmas day lunch which was funded by a local business. Good Neighbours staff and trustees volunteered on the day to make it a successful event 	

10.5	<p>Crossgates Shopping Centre – Dave Coulthard</p> <ul style="list-style-type: none"> Trading figures are being collated and early figures are showing it was a good Christmas for trade The new landlords are looking at new branding for the shopping centre Forum members expressed opinions that there should be a move away from pound shops and mobile phone shops. It was felt that there is a lack of upmarket ladies fashion stores 	
10.6	<p>1st Manston Guides – Jean Barnbrook</p> <ul style="list-style-type: none"> The 2013 season of sessions and activities begins on 10 January A trip to the Icecube in Millennium Sq is planned The girls will be Scream Leaders at the Night Terror 10k run on 9 February. The run is at Harewood House and takes place at night! Their fundraising target they need to hit for the Wellies & Wrist Band festival is £2,000. Councillors Grahame & Gruen pledged £500 MICE money towards fundraising They hope to arrange some hairdressing sessions A trip to Capital FM radio station is planned, working towards communications badges 	Cllrs
11.0	Any Other Business and date of next meeting	
11.1	<p>New health centre update – Cllr Gruen</p> <ul style="list-style-type: none"> The planning application has been advertised It is still thought that traffic issues are a big problem 	
11.2	<p>Former Optare site</p> <ul style="list-style-type: none"> Forum members noted that signs have been erected on the site now the building has been demolished and the site has been levelled 	
11.3	<p>Barnbow housing development</p> <ul style="list-style-type: none"> The current phase of the development is nearing completion 	
11.4	<p>Ring Road fall incident</p> <ul style="list-style-type: none"> It was reported that a lady had fallen on the pavement in front of the proposed new health centre JN to request a condition survey be completed by Highways Done: reference 2-573904161 	JN
11.5	<p>Agenda items for next meeting Station Road speed cameras and zebra crossing on Austhorpe Rd, with invitations to Nick Borrás and Howard Claxton.</p>	JN
11.6	<p>Next meeting The next meeting is scheduled for Wednesday 3 April 2013.</p>	All